



St Nicolas CE Primary School
PARENTS AND CARERS CODE OF CONDUCT

HEADTEACHER SIGNATURE:

A handwritten signature in black ink, appearing to read 'A. Spoon'.

GOVERNOR SIGNATURE:

A handwritten signature in black ink, appearing to read 'K. Mansell'.

DATE ADOPTED: 31 January 2025 (Full Governing Body)

DATE FOR REVIEW: January 2027 (unless guidance changes earlier)

Cross reference with the following policy

- Behaviour Principles
- Behaviour Policy
- Complaints Policy

Parents and Carers Code of Conduct

1. Introduction

We are fortunate to have a supportive and friendly parent and carer community. Our parents and carers recognise that educating children is a process that involves partnership between parents and carers, teachers, and the wider school community and that this partnership is built on mutual trust and respect.

2. Purpose and scope

In line with the Behaviour Principles set by the Governing Body, we believe it is important to:

- Create a safe, respectful, and inclusive environment for pupils, staff and parents/carers
- Model appropriate behaviour for our pupils at all times
- Work in partnership with parents and carers to support their child's learning

To help us do this, we set clear expectations and guidelines on behaviour for all members of our community. This includes staff (through the staff code of conduct) and pupils (through our behaviour policy). This Parent and Carers Code of Conduct aims to help the school work together with parents and carers by setting guidelines on appropriate behaviour.

3. Our expectations of parents and carers

We expect parents, carers, and other visitors to:

- Respect the ethos, vision, and values of our school
- Work together with staff in the best interests of our pupils
- Treat all members of the school community with respect – setting a good example with speech and behaviour
- Seek to clarify a child's version of events with the school's view in order to bring about a positive solution to any issue
- Seek a peaceful solution to all issues
- Correct their own child's behaviour (or those in their care), particularly in public, where it could lead to conflict, aggression or unsafe conduct
- Approach the school directly to help resolve any issues of concern, rather than posting on social media or in group chats
- Approach the right member of school staff (or ask the school office to direct your query) to help resolve any issues of concern as quickly as possible and use the Complaints Policy and procedures to assist in this process if necessary.

4. Behaviour that will not be tolerated

- Disrupting, or threatening to disrupt, school operations (including events on the school grounds and sports team matches)
- Swearing, or using offensive language
- Displaying a temper, or shouting at members of staff, pupils or other parents/carers
- Threatening another member of the school community
- Sending abusive messages to another member of the school community, including via text, email or social media
- Posting defamatory, offensive or derogatory comments about the school, its staff or any member of its community, on social media platforms
- Use of physical punishment against your child while on school premises
- Any aggressive behaviour (including verbally or in writing) towards another child or adult
- Approaching someone else's child or an adult in order to discuss or chastise them because of the actions of this child towards their own child. (Such an approach to a child may be seen to be an assault on that child and may have legal consequences.)

- Smoking or drinking alcohol on the school premises (unless alcohol has been allowed at a specific event)
- Possessing or taking drugs (including legal highs)
- Bringing dogs onto the school premises (other than guide dogs)

5. Breaching the code of conduct

If the school suspects, or becomes aware, that a parent has breached the code of conduct, the school will gather information from those involved and speak to the parent about the incident.

Depending on the nature of the incident, the school may then:

- Ask the parent/carer to leave the site immediately
- Send a warning email or letter to the parent
- Invite the parent into school to meet with a senior member of staff or the headteacher
- Contact the appropriate authorities (in cases of criminal behaviour)
- Seek legal advice regarding further action (in cases of conduct that may be libellous or slanderous)
- Ban the parent/carer from the school site for a set period of time

The school will always respond to an incident in a proportional way. The final decision for how to respond to breaches of the code of conduct rests with the headteacher.

The headteacher will consult the chair of governors before banning a parent from the school site.